

COMAL INDEPENDENT SCHOOL DISTRICT
SALARY DEDUCTION AGREEMENT
START DATE _____

Comal ISD has entered into a partnership with Lamar University to offer a Master's Degree program to eligible CISD employees. As a part of the partnership, and to assist staff who desire to enroll in the program, Comal ISD will allow employees to submit payroll deduction to Lamar University. Each enrolled employee must pay the \$25 registration fee, and the \$537.50 first month course payment directly to Lamar University.

Employee Name _____
(please print)

Social Security Number _____

This is the authorization for the Comal Independent School District to deduct the costs of the Lamar University Masters Degree program from my paycheck.

Total program fees:	\$ 6,450.00
Fee to Lamar Univ.	\$ 537.50 (paid by employee)
Balance	\$ 5,912.50 to be paid over 17 months

Deduction amount:	\$ 348.00 per pay period for 16 payments &
	\$ 344.50 final payment

Deduction begins: _____

Deduction ends: _____

If my employment with Comal ISD ends for any reason before the full amount of the tuition is paid, I understand that I become responsible for making payments directly to Lamar University.

Employee Signature

Date