



Comal ISD Support Services
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New Braunfels, TX 78130
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Community Education - School Age Child Care
Catherine Robert, Coordinator
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Comal Independent School District does not discriminate on the basis of race, sex, age, religion, color, national origin, or disability in providing education services, activities or programs. It is the intent and policy of this district to conduct its activities in compliance with all Federal and State laws prohibiting discrimination on the basis of race, sex, age, religion, color, national origin, or disability.

Updated July 06, 2011

After School Program

The Community Education's School age Child Care After School Program provides quality enriched care in safe, friendly environments for students enrolled in CISD's elementary schools. The program is available at every CISD elementary.

Program policies coordinate with school district policies. State and local specifications for construction, safety and health standards are met.

The adult to child ratio is maintained at approximately one to fifteen.

Eligibility

Students who meet the following qualifications are eligible for the After School Program:

- Must be enrolled at a CISD elementary school (K-5)
- Must be 5-11 years old
- Must not require one-on-one staff attention
- Must be capable of functioning independently in group settings

Registration

Only students enrolled in the After School Program can participate. Students can register for enrollment throughout the school year if spaces are available. If the program is at capacity enrollment, the student will be put on a waiting list.

To register, contact a Community Education Assistant/Bookkeeper. Before a student can attend the After School Program:

- All registration forms must be completed and turned into the Community Education office
- The annual registration fee must be paid
- Tuition for the first week of attendance must be paid

Please keep all information current. Parents or guardians must promptly provide new information to the campus senior associate if changes occur such as emergency contacts, authorized pick-up persons, guardian's work phone number, attendance and any other changes that affect the safety of the student.

Hours of Operation

The program begins immediately after the school is released at 2:45 p.m. and closes at 6:30 p.m. A late fee of \$5 is charged if the student is picked up after 6:30 p.m. and after 6:40 p.m., an additional \$.50 fee is added every minute.

Activities

The After School Program offers children regular opportunities for indoor and outdoor activities including quiet activities, socializing, specific time for homework and free time.

Snacks

A cooperative arrangement with CISD's child nutrition department insures that an appropriate snack will be provided for children enrolled in the program.

Program Fees and Payment Policy

For the 2010-11 school year, the registration fee is \$30 per student (\$45 maximum per family), and tuition is \$35 per student per week, regardless of attendance.

Tuition does not change during shortened weeks due to student holidays. Early dismissal days are no extra charge. Tuition will not be refunded or credited if a student is suspended.

Tuition may be paid weekly, bimonthly or monthly, and is due regardless of attendance. Tuition can be paid to the campus senior associate or can be mailed to School Age Child Care c/o Cindy Gore or Elissa Pluta. Payments can be made by check payable to CISD SACC, money order, cashier's check, automatic bank drafts or the exact amount in cash. Checks are only accepted from adults whose identification information is on file or pay online at <http://comalisd.revtrak.net>

Contact Information

Cindy Gore at (830) 221-2104 is the Community Education Assistant and Bookkeeper for students that attend CSES, FES, GRES, GFES, HLES, MES, OCES, RCES and STZES.

Elissa Pluta at (830) 221-2070 is the Community Education Assistant and Bookkeeper for students that attend ASE, BBES, JRES, KRES, RBES, SES and TPES.

| Comal ISD Schools | | |
|-----------------------------------|---------------------------------|-----------------------------------|
| Bill Brown Elementary | Hoffmann Lane Elementary | SACC 830.885.1602 |
| SACC 830.885.1402 | SACC 830.221.2502 | Rebecca Creek Elementary |
| Clear Spring Elementary | Johnson Ranch Elementary | SACC 830.885.1802 |
| SACC 830.837.7302 | SACC 830.885.8602 | Arlon Seay Elementary |
| Freiheit Elementary | Kinder Ranch Elementary | SACC 830.885.8702 |
| SACC 830.221.2702 | SACC 830.885.8900 | M.H. Specht Elementary |
| Garden Ridge Elementary | Morningside Elementary | SACC 830.885.1503 |
| SACC 830.837.7002 | SACC 830.837.7102 | Startzville Elementary |
| Goodwin Frazier Elementary | Oak Creek Elementary | SACC 830.885.8002 |
| SACC 830.221.2202 | SACC 830.837.7202 | Timberwood Park Elementary |
| | Rahe Bulverde Elementary | SACC 830.885.8502 |